

**EXPRESSION OF INTEREST cum REQUEST FOR PROPOSAL
OPERATION & MAINTENANCE OF HYDROPONIC HORTICULTURE & TRAINING CENTRE IN
DELHI**

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1. INTRODUCTION

DIMTS invites proposals for maintaining and operating already established Hydroponic Horticulture Production and Training Centre developed as CSR initiative of DIMTS. The centre is located at Kushak Nala Bus Depot, South Delhi of Transport Department, Govt. of NCT of Delhi.

The objective of the project is to promote and enhance hydroponic horticulture by showcasing this Hydroponic Farm. It also endeavors to create awareness for vegetable garden enthusiasts through a capacity building program in technological innovation in hi-tech horticulture. This will orient and empower the horticulture & household community in creating toxin free cultivation.

1.1 ASSIGNMENT DETAILS:

DIMTS has created a model Hydroponic Horticulture Production and Training Centre, which it intends to hand over to an “eligible NGO” who can manage the project professionally (Please refer para 1.3) to be professionally managed. Further, NGO should make it self-sustaining and on no-profit no-loss basis within a period of 6 months.

The facility has ‘A-Frame NFT System’, Aero towers, Grow Bags along with all other Automation System housed in a Green House to grow approximately 6000 leafy vegetable plants at any given point of time.

The facility is also equipped with a smart class room to seat & train the trainees in a batch size of 30.

1.2 DURATION OF THE PROJECT

Initially, the MOU will be signed with successful bidder for one year. DIMTS may extend the duration of the MOU based on the performance of the successful bidder on mutually agreed terms & conditions of both the parties. However, the bidders have to submit a financial quote for 3-years period.

2. ELIGIBILITY CRITERIA

Interested NGO* should meet the following credentials:

- i. NGO” should be having an established track record of at least 3 years.
- ii. Possess experience in ‘In-Class’ and practical skill development. NGO related to agriculture development shall be given preference.
- iii. Should have filed valid IT returns for last 3 financial years. Any return not filed for the COVID pandemic period will have to be filed as per law, if the project is awarded.
- iv. Should be registered under Section 12-A & 80-G of the Income Tax Act, 1961
- v. NGO should be registered with Central Government and has filed CSR-1 with ROC for conducting CSR activities.
- vi. Should not be barred or black listed by any State Government, Central Government, Public-Private registered Corporations.
- vii. Should not have any legal, criminal, civil cases registered against it or its office bearers.
- viii. Should not have or had any direct or indirect dealing on this project of DIMTS as an NGO, proprietorship, partnership or as any other kind of firm.

(*) NGO means a company established under Section 8 of the Companies Act, 2013 or a registered Public Trust, or a Registered Society

3. SUBMISSION OF PROPOSAL

3.1 TECHNICAL PROPOSAL

The technical proposals giving the following details along with self-attested supporting documents should be submitted to DIMTS.

- i. Brief profile of the NGO in PPT format.
- ii. NGO registration certificate.
- iii. IT returns copies for last 3 years/Declaration to provide a unfiled IT return for the covid pandemic period if any.
- iv. Registration certificates of Income Tax department under section 12A & 80G
- v. Approval letter for registration in ROC for conducting CSR activities.
- vi. Declaration on letter head of NGO that the NGO & its office bearers are not black listed or barred by any government or private corporation to undertake any CSR assignment or receive any grant.

- vii. Declaration on letter head of NGO that there is no criminal or civil/ legal case of any nature against the NGO & its office bearers.
- viii. Declaration that DIMTS reserves the right to award the assignment to any NGO it finds suitable and you will not raise any objection to it and accept the decision of DIMTS. The decision of DIMTS will be final and binding on you.
- ix. Declaration that you will not conduct any other activity except related to Hydroponics from this premises and hand over the possession of this premises to Delhi Government / DIMTS on completion of the tenure of our MOU or any time before that date as decided by DIMTS, peacefully without any claims.

3.2 FINANCIAL PROPOSAL

The financial proposal shall be submitted separately in a sealed cover as per the format given in **Appendix 1**. Following details should also be submitted:

- i. Per trainee per month costs, you would like to get as grant including period of training (Batch size of 30 trainees).
- ii. Details of staff proposed to be employed.
- iii. Any other grant amount projected on a monthly basis desired such as electricity, water, nutrient, seed costs sufficient to grow 6000 plants.
- iv. Revenue Projections from 5 cycles of crop production of 6000 leafy vegetable plants, you can name different vegetable plants you would like to grow with relevant period & revenue from each. A crop sowing and harvest chart may be presented.

3.3 SEALING AND MARKING OF PROPOSAL

- i. The Bidder shall seal the Technical Proposal and the Price Proposal (Financial Bid), in separate envelopes, duly marking the envelopes as “TECHNICAL PROPOSAL” and “PRICE PROPOSAL” respectively. These envelopes shall then be sealed in an outer envelope.
- ii. Each envelope shall indicate the name and address of the Bidder.
- iii. All the envelopes shall clearly bear the following identification:

“Proposal for Selection of NGO for Operation and Maintenance of Hydroponic Horticulture Production & Training Centre”

“To be opened by Tender Opening Committee only”

and

“Submitted by _____”

(Name, Address and Contact Phone No. of the Bidder)

- iv. The envelope shall be addressed to:

Mr. H.P.S. Chugh
Company Secretary


Delhi Integrated Multi-Modal Transit System Limited (DIMTS)

8th Floor, Block 1, Delhi Technology Park,

Shastri Park, Delhi 110 053, India

Tel: + 911143090100, Direct: +911143090113, Fax: 911122170936

Email: hps.chugh@dimts.in

| | | |
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- v. If the envelope is not sealed and marked as instructed above, the Proposal may be deemed to be non-responsive and would be liable for rejection. DIMTS assumes no responsibility for the misplacement or premature opening of such Proposal.

4. SITE VISIT AND VERIFICATION OF INFORMATION

Bidders are encouraged to submit their respective EOI after visiting the Project Site for which they wish to submit their EOI and ascertaining for themselves the site conditions, location and infrastructure at the Project Site, surroundings, climate, availability of power, water and other utilities, access to site, applicable laws and regulations, and any other matter considered relevant by them.

4.1 PRE-BID MEETING

A **Pre-bid Meeting** will be held on **6th September 2021, at 3 p.m.** in the office of Delhi Integrated Multi Modal Transit System Ltd., 8th Floor, Block-1, Delhi Technology Park, Shastri Park, Delhi-110053.

IMPORTANT DATES:

| SN | Activity | Date |
|----|---|---|
| 1 | Release of EOI cum RFP Document | 31 st August 2021 |
| 2 | Pre-bid Meeting in the office of Delhi Integrated Multi Modal Transit System Ltd., 8 th Floor, Block-1, Delhi Technology Park, Shastri Park, Delhi-110053. | 6 th September 2021, 03.00 p.m. |
| 3 | Last date for submission of the proposal to DIMTS Ltd. at Shastri Park office | 13 th September 2021, 03:00 p.m. |
| 4 | Date and Time of the opening of Financial Offers | Technically Qualified NGO (as per Eligibility Criteria in Section 1.3) will be notified on opening of financial proposals |

4.2 ACKNOWLEDGEMENT BY BIDDER

It shall be deemed that by submitting the EOI, the Bidder has:

- a) made a complete and careful examination of the EOI;
- b) received all relevant information requested from DIMTS;
- c) satisfied itself about all things, matters and information, necessary and required for submitting an informed bid, execution of the project in accordance with the EOI and performance of its obligations thereunder;
- d) agreed to be bound by the undertakings provided by it under and in terms of this EOI

5. TECHNICAL & FINANCIAL AUDIT

It should be clearly stipulated that DIMTS on behalf of Transport Department, Govt. of NCT of Delhi shall carry out annual technical and financial audit of the project. The bidders shall be fully responsible to ensure technical compliances. The bidders shall also meet requirement of financial audit as per requirement under the Companies Act, 2013, at his risk & cost.

5.1 RIGHT TO ACCEPT OR REJECT

Notwithstanding anything contained in this EOI, DIMTS reserves the right to accept or reject any offer, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons therefor.

DIMTS will award the assignment to a suitable NGO by evaluating the documents based on evaluation process like experience and technical parameters submitted along with the presentation made by the NGO. DIMTS reserves the right to either enter into direct negotiations or to re-issue a Request for Proposal (RFP) and go into the tender mode.

A draft of the MOU will be made available to the selected NGO along with intimation of selection for the assignment to the shortlisted NGO. The NGO has to give a written consent accepting the contents of MOU and thereafter a date shall be agreed upon to sign the MOU.

You can mail any queries within 24 hours of publication of this EOI. DIMTS reserves the right to answer only those queries, which it deems fit before the closing time of EOI on its website.

Disclaimer:

- i. The EOI cum RFP should not be considered as commitment from DIMTS to contract with any particular proponent.
- ii. The cost of effort undertaken by NGO during the EOI or tendering stage is commercial judgement of the proponents at his own risk and costs, without any cost to DIMTS.
- iii. DIMTS reserves the right to change the aspects of EOI cum RFP and issue supplementary documentation at any time during the EOI / tendering process.
- iv. DIMTS also reserves the right not to accept any EOI cum RFP and terminate the tendering process without a contract.
- v. The location of site is with proximity of Kushak Nalla Bus Depot being operated by Transport Department, Govt. of NCTD. The successful bidder shall ensure that working of Hydroponic System does not hamper the operation of the said Bus Depot.

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Appendix 1

FINANCIAL PROPOSAL SUBMISSION FORM

A. Projected Expenditure by Bidder

| S.No. | Description | Amount (INR) | | |
|-------|--|--------------|---------|---------|
| | | 2021-22 | 2022-23 | 2023-24 |
| a) | Cost of upgradation of equipment & technology [details to be submitted with the Bid] | | | |
| b) | Cost of cabling for upgradation of power connection in the depot | | | |
| c) | Cost of Electricity based on projected consumption | | | |
| d) | Cost of Water based on projected consumption | | | |
| e) | Cost of nutrients, seeds or any other consumables | | | |
| f) | Miscellaneous, cost, if any | | | |
| g) | Total | | | |
| h) | Training cost | | | |
| i) | Grand Total (g + h) | | | |

B. Projected Revenue

| S.No. | Description | Amount (INR) | | |
|-------|-------------|--------------|---------|---------|
| | | 2021-22 | 2022-23 | 2023-24 |
| | | | | |

C. VGF – Support required (Ai-B)

| S.No. | Description | Amount (INR) | | |
|-------|-------------|--------------|---------|---------|
| | | 2021-22 | 2022-23 | 2023-24 |
| | | | | |