

## Form of Quotation/Bid

(TO BE SUBMITTED ON THE LETTER HEAD OF THE BIDDER FIRM)

To,

The Deputy General Manager/Projects  
Delhi Integrated Multi Modal Transit System Ltd.  
5th Floor, Maharana Pratap I.S.B.T.,  
Kashmere Gate, Delhi-1100061.

Sub: Providing Services for BIM Modelling and Related works for Detailed Design Consultancy works for Surat Metro stations, Viaducts & depots”.

Sir,

Having examined the Notice Inviting Quotations/Terms & Conditions/Drawings for the above named work, I/we have read the various terms and conditions and other attached documents here with duly signed by me/us and agree to abide by the same. I /we hereby offer to execute and complete the subject works and remedy defects therein as per the applicable terms & conditions.

I/We hereby declare that we have visited the site of the work and have made ourselves fully conversant of the conditions therein and including the topography of area, soil strata at site of work, sources and availability of construction materials, rates of construction materials, water, electricity, all local taxes, royalties, octrois etc., availability of local labour (both skilled and unskilled), relevant labour rates and labour laws, the existing road and approaches to the site of work, requirements for further service roads / approaches to be constructed by me / us, the availability and rates of private land etc. that may be required by me / us for various purposes, climatic conditions, law and order situation and availability of working days.

I/We have quoted our rates for various items in the Bill of Quantities taking into account all the above factors and I/We offer to do the work “ \_\_\_\_\_ ” (Name of the work) at the rates quoted in the attached Bill of Quantities and hereby bind ourselves to complete the work in all respects within time schedule depicted in tender documents from the date of issue of letter of acceptance of tender.

I/We also understand that until a formal Contract Agreement is executed, Letter of Acceptance/ work order along-with all documents shall constitute a binding contract between me/us and Delhi Integrated Multi-Modal Transit System Limited.

Thanking you,

Yours Faithfully,

Signature \_\_\_\_\_ in capacity of \_\_\_\_\_ duly authorised to sign bids for and on behalf of:

\_\_\_\_\_  
*(In Block capital letters)*

Date this \_\_\_\_\_ day of \_\_\_\_\_ 2019

We undertake (if our Bid/quotation is accepted) to commence the works within 3 days after issue of the Letter of Acceptance/Work order and to complete the entire work within 3 (Three) calendar Months from the date of start as indicated in the terms & conditions.

We hereby submit our item rates to execute the works indicated in your schedule of quantities for your consideration.

Thanking you,

(Authorised Signatory)

Name:-

Designation:-

Company Seal

**EVALUATION PROFORMA-1**

**General Information**

Bidders are requested to complete the information in this form.

1	Name of firm		
2	Head office Address:		
	Delhi Office Address:		
3	Telephone	Contact	
4	Fax	E-mail	
5	Place of incorporation / registration	Year of incorporation registration	

	Nationality of Owners (*)		
	Name		Nationality
1			
2			
3			

(\*) To be completed by all owners of partnerships or individually owned firms.

## EVALUATION PROFORMA-2

1	Name & Address of the applicant	
2	Telephone No. /Telex No. /Fax No.	
3	Permanent Account No. (attach copy of PAN.)	
4	Certificate of registration for GST and acknowledgement of upto date filed returns. ( Copy to be attached)	
5	Employees Provident Fund Account No.	
6	Legal status of the applicant (attach copies of original Document defining the legal status).	
7	Particulars of registration with various Government bodies (attach attested photo-copy).	
8	Organisation/Place of registration, Registration No. & Date	
9	Names and Titles of Directors & Officers with designation to be concerned with this work.	
10	Names & Designation of individuals authorized to act for the organization.	

## EVALUATION PROFORMA-3

### ANNUAL TURNOVERS FOR THE LAST FOUR YEARS

S. No.	YEAR	Turnover from Civil Engineering works (In lacs of INR)	Turnover from all sources (In lacs of INR)	Remarks
1				
2				
3				

Note :

1 Please attach certified/attested copies of the latest ITCC and/or Profit and Loss Account statement to support the information furnished.

2 Minimum Average Annual Turnover of the Bidder shall be 60% of the cost of work put to bid the last Three financial years, ending on 31st March 2018 preceding the Tender Submission Date

## EVALUATION PROFORMA-4

### DETAILS OF THE SOMILAR WORKS COMPLETED IN LAST FIVE YEARS

S. No.	Description of the Work	Name and address of the Employer	Contract No. and date	Date of Commencement	Stipulated date of completion	Date of actual completion	Value of completed work (In lacs of INR)	Reasons for delays, if any	Penalty, if any, imposed for delay	Any other relevant information	Remarks
1	2	3	4	5	6	7	8	9	10	11	12
Similar works											
1											
2											
All other works											
1											
2											

Note:-Please attached copy of certificates issued by clients. Only those works shall be considered for evaluation for which copies of the certificates issued by clients are attached.

**EVALUATION PROFORMA-5**

**DETAILS OF ON GOING WORKS**

S. No.	Description of the Work	Name and address of the Employer	Contract No. and date	Date of award of work	Stipulated date of completion	Value of work as per order (In lacs of INR)	Value of work completed so far (In lacs of INR)	Anticipated date of completion of work	Anticipated value of work to be executed from sept 2019 to dec 2019	Any other relevant information	Remarks
1	2	3	4	5	6	7	8	9	10	11	12
1											
2											
3											
4											

Note : Please attached copy of certificates issued by clients

**EVALUATION PROFORMA-6**

**Details of Engineers and Technical staff**

<b>S. No.</b>	<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Total Experience (in years)</b>	<b>Remarks</b>
1					
2					
3					
4					
5					

Note:- Bidder shall submit the bio data of the technical personnel proposed to be deployed. Minimum requirement to be deployed is given in Evaluation proforma -7



## LIST OF MINIMUM KEY PERSONNEL

Proposed List of Personnel for the Project to be Enclosed.

S.No.	Subject Expert /Sector	Minimum No. of Project Personnel to be Deployed	Educational / Relevant Experience
1			
2			
3			
4			
5			
6			

We confirm to deploy project-personnel as per the above mentioned capacity and also confirm to deploy manpower over and above the proposed numbers indicated above, as required for timely implementation of project.

Signature of Bidder  
Name of Firm  
Date

AFFIDAVIT\*

I, \_\_\_\_\_ S/o Sh. \_\_\_\_\_ authorized representative of M/s \_\_\_\_\_ with its office at \_\_\_\_\_

solemnly affirm and declare as under on behalf of the firm:-

- 1. I/We is/are submitting quotation for \_\_\_\_\_(Name of Work)
- 2. I/We, the undersigned, do hereby certify that all the statements as contained in the quotation and annexure thereto are true and correct.
- 3. I/We, the undersigned, also hereby certify that neither our firm M/s \_\_\_\_\_ nor any of its constituent partners have abandoned any work/ contract awarded to us for which the reasons are attributable to the non-performance of the contractor.
- 4. I/We, the undersigned, also hereby certify that no criminal proceedings are pending/ ongoing in any court of law regarding any project executed by our firm.
- 5. I/We, the undersigned, also hereby certify that our firm has not been debarred/blacklisted by DIMTS or any Government or Semi Government Organization.
- 6. The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by DIMTS to verify this statement or regarding my (our) competence and general reputation.
- 7. I/We, the undersigned, understand and agree that further qualifying information may be requested, and agrees to furnish any such information at the request of DIMTS.

[Deponent]  
 Signed by an Authorized Officer of the Bidder  
 Title of Officer  
 Name of Bidder  
 Date

VERIFICATION

I/We, the above named deponent do hereby solemnly affirm that the information contained in para 1 to 7 above are true and correct as per my knowledge and records and nothing material has been concealed there from.

Verified on \_\_\_\_\_, 2019 at \_\_\_\_\_.

[Deponent]

\* To be given on Non-judicial stamp paper of Rs.10/- duly signed by authorized notary.